



# Jewel Cave National Monument

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## 2015 Seasonal Position Opportunities

- Positions:** Park Ranger / Interpretation GS-0025-05  
Park Ranger (Part Time) / Interpretation GS-0025-05  
Park Guide / Interpretation GS-0090-04  
Park Guide (with fee collection) / Interpretation GS-0090-04  
Park Guide (Part Time) / Interpretation GS-0090-04  
Visitor Use Assistant / Interpretation GS-0303-03 (Pathways Program Available)  
Biological Science Technician / Resource Management GS-0404-04  
Laborer / Maintenance WG-3502-03 (Pathways Program Available)
- Salary:** GS-5 / \$15.15 per hour (Approximate)  
GS-4 / \$13.54 per hour (Approximate)  
GS-3 / \$12.07 per hour (Approximate)  
WG-3 / \$13.05 per hour (Approximate)
- Time Period:** May – September (Starting and ending dates are negotiable)
- Housing:** Government housing is available on a first-come, first served basis
- Duties Vary by Position:**
- Provide guided interpretive tours through Jewel Cave
  - Provide an assortment of front-line presentations and activities for park visitors
    - Junior Ranger Program for kids ages 5-12 ...
    - Interpretive patio talks ...
    - Guided nature hikes ...
    - Roving interpretation ...
  - Provide programs for special interest groups, clubs, or school groups
  - Compose and design interpretive panels and/or educational brochures
  - Serve as a primary visitor contact, providing site information and regional orientation
  - Perform cave tour ticket sales and related customer service
  - Assist with resource protection and preservation
    - Noxious weed removal ...
    - Cave debris removal ...
    - Cave monitoring and research ...
  - Assist with construction projects to enhance existing visitor services
  - Conduct grounds maintenance tasks
  - Provide custodial services for interior and exterior park facilities

## **Application Options for Students**

As a student, you have the opportunity to enhance your personal and professional skills through a seasonal position with the National Park Service. Simply select the application process listed below that complements your situation. If you have any questions or concerns, feel free to contact one of the hiring authorities listed below.

### **Pathways Program**

On December 27, 2010, the President signed Executive Order 13562, "Recruiting and Hiring Students and Recent Graduates." The Executive Order established the [Pathways Program](#), which is aimed at providing clear paths to internships and careers in the Federal Government for students and recent graduates. This Program consists of three excepted-service programs, the Internship Program, the Recent Graduates Program, and a reinvigorated Presidential Management Fellows (PMF) Program.

At present, Jewel Cave National Monument plans to announce two seasonal positions within the Pathways Program – Internship Program. Interested students may wish to include these opportunities within their seasonal applications plans.

NOTE: The Pathways Program - Internship Program replaces the ever-popular Student Career Experience Program (SCEP) and Student Temporary Employment Program (STEP) from past years. The Internship Program is designed to provide students from high school to graduate level with opportunities to work in agencies and explore Federal careers while still in school and while getting paid for the work performed.

### **Online Applications / National Park Service (USA Jobs)**

This hiring program is open for any interested applicants (meeting specific qualifications), regardless of educational background and/or enrollment standing. Positions are typically announced between mid-January to mid-February. All required information needed is found online at [www.usajobs.gov](http://www.usajobs.gov). Once you enter the USA Jobs website, select the search option and type **Jewel Cave National Monument** to narrow your position selections. Applicants will need to complete a resume or application and questionnaire related to a self assessment of qualifications and previous experiences. Once reviewed by the Human Resources Office, names of qualified candidates will be submitted to Jewel Cave for a possible interview.

NOTE: Please pay close attention to the deadline associated with the preferred position vacancy(ies).

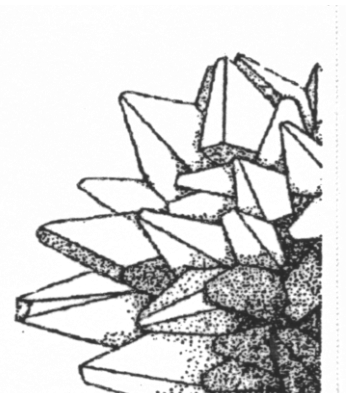
### ***For more information:***

Bradley Block / Chief of Interpretation ~ (605) 673-8330 / [bradley\\_block@nps.gov](mailto:bradley_block@nps.gov)

Mike Wiles / Chief of Resource Management ~ (605) 673-8308 / [mike\\_wiles@nps.gov](mailto:mike_wiles@nps.gov)

John Black / Chief of Maintenance ~ (605) 673-8306 / [john\\_f\\_black@nps.gov](mailto:john_f_black@nps.gov)

Jewel Cave National Monument  
11149 US Hwy 16, Bldg. B12  
Custer, South Dakota 57730  
(605) 673-8300 – Phone  
(605) 673-8301 – FAX  
[www.nps.gov/jeca](http://www.nps.gov/jeca)



The National Park Service is an Equal Opportunity Employer. Selection for positions will be made solely on the basis of merit, fitness and qualifications without regard to race, gender, sexual orientation, color, creed, age, marital status, national origins, non-disqualifying handicap conditions, or any other non-merit factor.